

# Memorandum



**Coeur d'Alene Public Schools**  
ASSESSMENTS & SYSTEM PERFORMANCE  
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**To:** Mrs. Jennifer Brumley, Chair of the Board of Trustees  
Dr. Steve Cook, Superintendent  
**From:** Dr. Mike Nelson, Director of Assessment and System Performance  
Dr. Kate Orozco and Dr. Kelly Niccolls, Directors of Elementary and Secondary Education  
**Date:** May 25, 2021  
**Re:** Request from Summer School for Pass/Fail Grading

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On May 12th, our district staff received a request from Venture High School principal Teresa Kaiser, who also oversees our district's credit retrieval summer school at the site. In part, she asked that all 2021 summer course grades be pass/fail instead of traditional letter grades as these courses are condensed versions of the original courses and focus on the most essential skills and knowledge.

After conferring with Assistant Superintendent Kelly Niccolls and Director of Curriculum Katie Graupman and reviewing Board policy 2600P which states:

*A student who does not meet the minimum credit requirements may recover credit by obtaining a passing grade for an approved course in summer school or an approved online course;*

we agree to honor her request after conferring with our trustees beginning with this summer's offerings and for subsequent school years.

If you have concerns with this request and decision, please let us know.